# **How to structure a report on public involvement in a research project**

The following table forms the short version of GRPP2[[1]](#footnote-1) and helps to provide a structure for reporting on public involvement in research projects. The same authors also offer a long version that is designed for use when the subject of the research is public involvement itself.

Advice on co-authoring reports and publications, where a public contributor works alongside an academic to produce the report, is available[[2]](#footnote-2).

| **Section and topic** | **Item** | **Reported on page number** |
| --- | --- | --- |
| Aim | Report the aim of PPI in the study |  |
| Methods | Provide a clear description of the methods used for PPI in the study |  |
| Study results | Outcomes—Report the results of PPI in the study, including both positive and negative outcomes |  |
| Discussion and conclusions | Outcomes—Comment on the extent to which PPI influenced the study overall. Describe positive and negative effects |  |
| Reflections/critical perspective | Comment critically on the study, reflecting on the things that went well and those that did not, so others can learn from this experience |  |

1. See Staniszewska S et al () GRIPP2 reporting checklists: tools to improve reporting of patient and public involvement in research BMJ 2017;358:j3453. http://dx.doi.org/10.1136/bmj.j3453 [↑](#footnote-ref-1)
2. See <http://peterbates.org.uk/wp-content/uploads/2017/04/how_to_involve_the_public_as_co-authors.pdf> [↑](#footnote-ref-2)