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| S:\KH_ARC\3 - Admin\Comms guidance\ARC Logo.jpgNIHR Applied Research Collaboration NW Coast (ARC NWC)Rapid Conversion Evidence Summaries (RaCES) Internships Application FormPlease read the supporting information before completing this form.Forms to be returned to **arcnwc@uclan.ac.uk** by 5pm, Friday December 11th 2020 |
| **Applicant** |
| Name: |
| Email: | Telephone: |
| Current employer: |
| Work address: |
| Position / role: |
| Full-time [ ] Part-time [ ] If part time, number of hours worked per week =  | Band/Grade: |
| Please summarise your main responsibilities: |
| Have you previously been supported by one of the CLAHRC NWC Programmes? If yes, please name the internship or postgraduate course completed below: |

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| **Applicant’s personal statement** |
| **Please provide a personal statement. Include a brief description of your research career to date, and the reasons why you wish to apply for a RaCES internship. Please describe your RaCES project topic, how this addresses a regional or national priority, how it aligns with an ARC theme, and how you will involve patients/ service users in co-production and delivery of the project.** |

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| **HOW THE PROJECT WILL ADDRESS HEALTH INEQUALITIES** |
| **Please state how your RaCES project will aim to address health inequalities. The Health Inequalities Assessment Tool (HIAT) provides further information:** |

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| **APPLICANT TO COMPLETE** |
| I confirm that I will be able to commit up to 2 days/week for the period of this internship [ ]   |
| Name of applicant | Date |
| ***When you have completed this form, send it (as an attachment with an explanatory email) to your line manager who must add their statement and name below and send on to the senior manager (Trust R&D manager for NHS employees)*** |
| **Line manager to complete** |
| Please provide a statement on the applicant’s suitability for this internship programme, their research career to date, and how the proposed research project idea aligns with your organisational priorities:  |
| I have discussed this with the applicant and I am aware that should the applicant be successful there will be a maximum of £6000 funding available for salary backfill. I support this ARC NWC internship application. |
| Name of line manager | Email address | Date |
| ***Line manager to send as email attachment to senior manager (Trust R&D manager for NHS employees) with a copy to the applicant***  |

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| **Senior MANAGER/ Trust R&D manager (for NHS employees)to complete** |
| * ***I am aware that should the applicant be successful there will be a maximum of £6000 funding available for salary backfill.***
* ***I support this ARC NWC internship application.***
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| Name of Senior Manager/Trust R&D Manager | Email address | Date |
| ***Senior manager / Trust R&D manager to save as pdf and send a copy of the final form as email attachment to*** ***arcnwc@uclan.ac.uk******, the applicant and their line manager***  |